MyChart Users

Password Reset

Summary

From the Account Summary page in MyChart, users can click View account details to go to an account's settings.

Step-by-Step

1. Forgot password

2. Enter username, DOB, email address

3. Click SEND TO EMAIL for a temporary code
MyChart Users

Password Reset

4. Enter a temporary code

![Additional Security Verification]

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mychart@uchospitals.edu

Sent: Fri 9/13/2019 12:48 PM
To: 

Dear [Name],

To log in to MyChart, enter the code shown below on the Additional Security Verification screen. This code expires at 1:07 PM CDT.

Code: 45Q85N

Sincerely,
The MyChart Team

5. Change password

![Create a New Password]

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MyChart Users

New Sharing Hub Connects Patients to Sharing Features

Summary

To help patients understand their options for sharing their health information and make it easier for them to get to those options, we've created a centralized sharing hub in MyChart that pulls together various MyChart features.

The new sharing hub is accessible from the Health > Share My Record menu option, which was previously used only for Share Everywhere. This sharing hub includes links to several MyChart features as described below, as long as patients have security to access them.

Once the visit takes place, write your research visit note, enter the visit charge for the room time, and sign the visit. Charges are applied only when the encounter is closed.

Share with People

- Friends and family access: takes patients to the Personalize page where they can manage proxy access. This feature is also still accessible from the Profile > Personalize menu.

- Download or send your record: takes patients to the Visit Records page where they can download or send visit summaries or their Lucy summary. This feature is also still accessible from the Health > Document Center menu option.

Connect with Hospitals & Doctors

- Give one-time access with Share Everywhere. Takes patients to the Share Everywhere page, which was previously accessible from the same menu option.

- Connect your accounts. Takes patients to the account linking page for Happy Together. This page was previously accessible from the Profile > Manage My Accounts menu option, which has been removed.

- Allow other organizations to access your information. Takes patients to the Authorize Sharing page. This feature was previously accessible from the Profile > Authorize Sharing menu option, which has been removed.

New Device Connections

- Review which devices or apps can see your information. Takes patients to the Manage My Linked Apps and Devices page. This feature was previously accessible from the Profile > Linked Apps and Devices menu option, which has been removed.
MyChart Users

New Sharing Hub Connects Patients to Sharing Features

How do you want to share your information?
There are many ways to let other people have access to your health information. Let us help you find what you need.

Share with People

- **Friends and family access**
  Control who can view your information, and whose information you can view.

- **Download or send your record**
  Download information about your visits or send it to someone else.

Connect with Hospitals and Doctors

- **Give one-time access with Share Everywhere**
  Share your information with just about anyone, like a social worker or a school nurse.

- **Connect your accounts**
  Link your MyChart account with other healthcare organizations and see your health information in one place.

View Device Connections

- **Review which devices or apps can see your information**
  Review or remove mobile phones and other apps that have access to your information.

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Summary

From the Account Summary page in MyChart, users can click View account details to go to an account's Billing Details page. To make it easier for MyChart users to find the information, the redesigned Billing Details page organizes different types of information into distinct categories.

Here’s What’s New:

A. The guarantor's name and any alerts or messages appear at the top of the screen.

B. The Overview tab shows information about the current balance and recent payments. From the Balances card, guarantors can see the status of any payment plans.

C. The Charges tab shows details about the account balance, including the original charge, any payments or adjustments, and the insurance balance.

D. The Payments tab has information about any payment plan the guarantor is on and shows past payments from any time range.

E. On the Communications tab, guarantors can view past statements and letters.

F. The sidebar summarizes demographics information for the guarantor and patient. In a narrow browser window and on mobile devices, this information appears instead in the Account Info tab.

The redesigned Billing Details page
MyChart Users

More Compact & Organized MyChart Billing Details

A detailed look at the Charges tab

A detailed look at the Payments tab
MyChart Users

More Compact & Organized MyChart Billing Details

A detailed look at the Communications tab

The Account Info tab, which appears only on mobile devices and for narrow browser windows